

LAURA CARTER

EDUCATION

- PRATT INSTITUTE, M.ARCH
September 2008 - May 2011 Brooklyn, NY
- ARCHEWORKS ALTERNATIVE DESIGN SCHOOL, GRADUATE
September 2005 - April 2006 Chicago, IL
Worked within a multidisciplinary team partnered with the Campaign To Expand Community Schools to develop and implement design solutions that address social concerns and space issues within Chicago Public Schools.
- DEPAUL UNIVERSITY, BA
September 2002 - June 2005 Chicago, IL
Graduated cum laude, achieved honor roll and placement on Dean's List every quarter in attendance while completing a double major in geography (metropolitan land use planning) and spanish.

WORK EXPERIENCE

- YOUNG & AYATA: INTERN
July 2011 New York, NY
Assisted with the completion of the firm's entry for a major international design competition. Specific tasks included the production of circulation and configuration diagrams, presentation graphics, writing and preparation of an architectural design report and logistical coordination.
- PRATT INSTITUTE DEPT. OF DESIGN AND CONSTRUCTION: INTERN
June - August 2010 Brooklyn, NY
Performed a range of work related to the design and maintenance of new and existing campus buildings, including way-finding work for the recently-completed Myrtle Hall, surveying existing building and spaces on campus and updating the office's master CAD files to reflect any changes, and design and layout of a new campus copy center.
- WORN JERABEK ARCHITECTS: OFFICE MANAGER
August 2006 - April 2008 Chicago, IL
Responsible for all administrative duties for the firm, including accounting and budgeting, timesheet and payroll processing, maintenance of firm and employee records and licensing, coordination of continuing education seminars, office space planning, insurance and benefits coordination, and project-specific research. Also performed limited design-related project tasks such as generation of 3D models and preparation of promotional design materials.
- ARCHEWORKS: INTERN
September 2005 - May 2006 Chicago, IL
Performed various duties related to the operation of Archeworks, a non-profit design school, including basic office tasks, running errands, cash handling and researching prospective ventures and partners.

FREELANCE PROJECTS

- DIGITAL ILLUSTRATION: FREELANCE DESIGN, JANUARY - FEBRUARY 2010
Created original artwork for the cover of a recently released book, *LEED-- New Construction Project Management*, by Vijaya Yellamraju
- FURNITURE DESIGN AND CONSTRUCTION: FREELANCE, OCT. 2008 - PRESENT
Designed and built several small-scale furniture items, including: a multi-functional compact drafting desk, a pair of customizable bookshelves from repurposed wood, and a free-standing storage unit/bed frame.

SKILLS/CERTIFICATIONS

- LEED Accredited Professional, October 2007 (LEED-NC v2.2)
- SOFTWARE: Rhino, AutoCAD, 3D Studio Max, Illustrator, Photoshop, InDesign, SketchUp, EcoTect/Weather Tool/Solar Tool, Quickbooks, FileMaker, Microsoft Word, Excel, PowerPoint, Flash, Revit

OTHER INTERESTS

- The possibilities of disaster-proof architecture and new building materials
- Architectural/design response to the needs of the developing world
- Packaging and custom giftwrap design
- Typography